Burman Infant School

Nursery Admissions Policy

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At Burman we admit children at the beginning of the Autumn term in September after they become 3 years old.

We endeavour to meet all applications received, however sometimes there may be more applications for a particular intake than there are places. If this happens we will use the oversubscription criteria to decide who is offered a place.

Oversubscription criteria

Priority 1 Adopted including internationally adopted and/or looked after children or children who were looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)

Priority 2 Children of staff working at the school

Priority 3 Children living in the catchment area of the school
(catchment areas as outlined by Solihull Council's online maps)

Priority 4 Children who will have an older brother or sister attending the school at the same time.

Priority 5 Children living outside the catchment area based on their distance from home to school measured using the council's online maps

How to apply

A Burman Nursery Application form must be completed and returned to school between the 1st September and 31st December prior to the following Autumn Term admissions.

Offers

Nursery place offers will be sent out to parents/carers by email in the January of each year prior to admissions into Nursery in the September.

Accepting your place

Parents will have to accept the place within two weeks of their offer being made. Places that have not been accepted by this date will be offered to the next child on the waiting list.

Notes

1. Attendance at Burman Nursery does not guarantee admission to our Reception year group or give any advantage to your child's application for Reception. Parents/carers must apply for a Reception place through their home local authority. This is general practice for all maintained schools.

2. Children with an Education, Health and Care Plan (EHCP) that names our Nursery will be offered a place as long as we can meet their needs, of which we always aim to do. We are an inclusive school and endeavour to meet a child's needs and liaise with parents and stakeholders proactively. Rarely, this may reduce the number of places available to other applicants.

3. The home address is the place where the child is permanently resident with his or her parents/carers. When a child lives between two addresses we will use the address of the parent who is in receipt of Child Benefit.

4. If we cannot distinguish between two applicants because the criterion and distance is the same, for example, children in the same block of flats then the place will be offered determined on date order of the applications being received.

5. Unsuccessful applicants will be placed on a waiting list in priority order according to the oversubscription criteria. If a place becomes available, the child at the top of the list will be offered the place.

6. There is no statutory right of appeal for admission to a nursery setting. Any disputes over the administration of the policy will be dealt with by the school's complaints procedure.